

Task	Assigned To	Re-Assigned To
Week 1		
Project Manager - Erin's Tasks		
Create collaboration site	Erin	
Assign tasks	Erin	
Audience research for presentation: Potential employers	Erin	
Site research: Competitive sites	Erin	
Come to class with potential ethnography filming dates	Erin	
Complete 5 sketches (however you like) for possible site/branding	Erin	
Bring list of potential interviewees	Erin	
Create Brief Brief	Erin	
Research film festival logos	Erin	
Research "Summer Shorts" potential conflict branding	Erin	
Create task management document to track task completion	Erin	
Art Director - Jose's Tasks		
Audience research for presentation: Competitive institutions	Jose	
Site research: Visually inspirational sites	Jose	
Create PowerPoint presentation background	Jose	
Complete 5 sketches (however you like) for possible site/branding	Jose	
Come up with color themes or color swatches	Jose	
Design group logo for presentation	Jose	
Come to class with potential ethnography filming dates	Jose	
Bring list of potential interviewees	Jose	
E-mail Erin with good times for meetings	Jose	
Content Manager - Fawn's Tasks		
Audience research for presentation: Current students	Fawn	
Create wireframe sketch for process site	Fawn	
Site research: Good layout and navigation	Fawn	
Complete 5 sketches (however you like) for possible site/branding	Fawn	
Come to class with potential ethnography filming dates	Fawn	
Bring list of potential interviewees	Fawn	
Create PowerPoint presentation	Fawn & Jose	Fawn (then again to Jose &
E-mail Erin with good times for meetings	Fawn	
Technical Director - Daniel's Tasks		

Create subdomain
Create process site
Audience research for presentation: Potential students
Site research: Video sites
Create file structure for process site
Complete 5 sketches (however you like) for possible site/branding

Daniel	Erin
Daniel	Fawn (then again to Erin)
Daniel	Fawn
Daniel	All
Daniel	Fawn
Daniel	Eliminated

Why?	Completed?	On Time?	How late?
	Yes	Yes	
	Yes	Yes	
	Yes	Yes	
	Yes	No	
	Yes	Yes	
	Yes	Yes	
	Yes	Yes	Early
	Yes	Yes	Early
	Yes	Yes	
	Yes	Yes	
	Yes	No	1 day
	Yes	Yes	
	Yes	Yes	
	Yes	Yes	1 Week Early
	Yes	Yes	
	No	No	3 days
	Yes	No	
	Yes	No	
	Yes	Yes	
	Yes	Yes	
	Yes	Yes	
Research not complete	Yes	No	1 day
	Yes	Yes	

Dropped Class	Yes	No	
Not correctly done	No	No	2 days
Dropped Class	No	No	3 days
Dropped Class	No	No	
Dropped Class	No	No	2 days
Dropped Class	No	No	